



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

November 8, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: AWARD AND EXECUTE AS-NEEDED
CONSULTANT SERVICES AGREEMENTS TO PROVIDE AIRPORT PLANNING
AND AVIATION DESIGN ENGINEERING SERVICES AT THE FIVE COUNTY OF
LOS ANGELES AIRPORTS: BRACKETT FIELD, COMPTON/WOODLEY,
EL MONTE, GENERAL WILLIAM J. FOX AIRFIELD, AND WHITEMAN TO
SUPPORT THE AIRPORT CAPITAL IMPROVEMENT PROGRAM
(DISTRICTS 1, 2, 3, AND 5) (3 VOTES)**

SUBJECT

This action is to authorize the Director of Public Works, or her designee, to award and execute as-needed consultant services agreements with AECOM, C&S Companies, and PB Americas, Inc., for airport planning services, and AE Consulting; C&S Companies, and PB Americas, Inc., for aviation design engineering services at the five County of Los Angeles airports: Brackett Field, Compton/Woodley, El Monte, General William J. Fox Airfield, and Whiteman to support the airport capital improvement program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of Public Works, or her designee, to award and execute as-needed consultant services agreements with AECOM, C&S Companies, and PB Americas, Inc., for airport planning services; and AE Consulting Inc., C&S Companies, and PB Americas, Inc., for aviation design engineering services at the five County of Los Angeles airports: Brackett Field, Compton/Woodley, El Monte, General William J. Fox Airfield, and Whiteman to support the airport capital improvement program for a \$600,000 not-to-exceed amount each. The consultant services agreements will be for a three-year

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period, with two 1-year renewal options for a total potential contract period of five years. Where services for a given project have been started, but are not completed prior to the stated expiration date, the expiration date of the consultant services agreements is extended to allow for completion of such services. This is to ensure that there is no loss of continuity of services.

2. Delegate authority to the Director of Public Works, or her designee, to approve and execute amendments and supplements related to these consultant services agreements within the same monetary limits delegated to the Director of Public Works, or her designee, by your Board for architectural/engineering services contracts on County of Los Angeles capital projects and delegate authority to the Director of Public Works, or her designee, to exercise the two 1-year renewal options.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to allow the Department of Public Works (Public Works) to procure as-needed consultant services for airport planning and aviation design engineering services for future work under the airport capital improvement program. The airport facilities and infrastructure have remained relatively unchanged in recent years. However, demand for the use of facilities and infrastructure remains constant. Due to the continued demand, improved facilities and infrastructure are needed to provide a safe operating environment for aircraft and to enhance overall airport operations.

Proposals for the three aviation design engineering services contracts and for the three airport planning services contracts recommended for award were among those submitted by nine firms for the aviation design engineering services contracts and by three firms for the planning services contracts. The proposals were evaluated and rated by an evaluation committee of Public Works staff on the basis of professional qualifications, using the informed averaging evaluation methodology. Based on this evaluation, it is recommended that the contracts be awarded to the apparent Lowest Responsive and Responsible Bidders: AE Consulting, Inc., C&S Companies, and PB Americas, Inc., for aviation design engineering services; and AECOM, C&S Companies, and PB Americas, Inc., for airport planning services (see Contracting Process section for contracting details).

The consultant services agreements will be awarded for a three-year period with two 1-year renewal options to extend the contract at Public Works' discretion for a total potential contract period of five years effective upon issuance of the first notice to proceed.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). Implementation of the recommended action will authorize Public Works to provide an improved and more accommodating facility for airport customers and will support quality public works infrastructure services to the communities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

Each of the six consultant services agreements will be executed for a \$600,000 not-to-exceed amount for an aggregate total of \$3,600,000 for the six consultant services agreements to be funded by various County of Los Angeles (County) capital projects. Sufficient funding for these as-needed consultant services agreements will be budgeted in the Aviation Enterprise Fund for future capital improvement projects, which shall be recommended for your Board's approval.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contracts contain terms and conditions supporting your Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The term of the consultant services agreements shall commence on the date stipulated in the Notice to Proceed, and unless extended or otherwise modified, shall expire on the stated expiration date, except as to work that has started prior to the stated expiration date, but is not yet completed, and with respect to same, the expiration date will be date the work is finally accepted by the County. The County may, at its sole option and discretion, cancel, or terminate the consultant services agreements, without any liability other than payment for work already performed, up to the date of expiration by giving a three-day written notice of such termination to the consultants. The consultants shall be paid the reasonable value of its services rendered. In the event of any such termination by the County, the consultants shall provide to the County a termination report consisting of all drawings, specifications, reports, and data accumulated to the date of such termination in a form capable of assimilation for use by the County.

ENVIRONMENTAL DOCUMENTATION

The proposed actions are not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed action which consists of the execution of as-needed consultant services agreements for planning of possible future projects is an administrative activity of government which will not result in direct or indirect physical changes to the environment. Public Works will return to your Board for approval of any activities which may constitute a project under CEQA along with appropriate environmental documentation.

CONTRACTING PROCESS

Standard consultant services agreements, in the form previously approved by County Counsel, as revised to provide for the aforementioned specialized expiration date, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

On January 26, 2011, Public Works issued a Request for Proposals (RFP) to 56 firms for as-needed airport planning and/or aviation design engineering services at the five County airports: Brackett Field, Compton/Woodley, El Monte, General William J. Fox Airfield, and Whiteman (County-owned airports) to support the airport capital improvement program. In addition, this contract opportunity was posted on the County's Doing Business with Us website as requested by your Board on February 3, 1998.

On February 23, 2011, a total of nine firms for aviation design engineering services, and three firms for airport planning services submitted proposals. The proposals were first reviewed to ensure they met the minimum requirements in the RFP. An evaluation committee consisting of Public Works staff evaluated the proposals on the basis of professional qualifications, using the informed averaging evaluation methodology. Based on this evaluation, it is recommended that these contracts be awarded to the highest-rated, responsive, and responsible proposers AE Consulting Inc., C&S Companies, and PB Americas, Inc., for aviation design engineering services; and AECOM, C&S Companies, and PB Americas, Inc., for airport planning services. The committee's evaluation was based on criteria described in the RFP, which included technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The evaluations were completed without regard to race, creed, color, or gender.

Participation in the Project by Community Business Enterprises (CBE) is encouraged through the Public Works' CBE Outreach Program, and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. AE Consulting Inc., AECOM, C&S Companies, and PB Americas, Inc., have proposed participation of certified CBEs.

The RFP and the consultant services agreements, includes a Cost of Living Adjustment provision in accordance with your Board Policy that was approved on January 29, 2002.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreements. These consultant services agreements will provide necessary professional airport planning and/or aviation design engineering services to the County-owned airports to support the airport capital improvement program.

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CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Section; and to the Department of Public Works, Aviation Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a stylized flourish at the end.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:VM:cbv

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Assessor
Public Works